Position Announcement

Prevention Specialist

RESPONSIBILITIES: This position oversees Oklahoma State University's 1 is 2 Many campaign that it is fulfilling its purpose to educate students, spread awareness, and prevent sexual violence. This position functions as a programming manager; a liaison between student groups, staff, and faculty; and a resource for students affected by sexual violence. This position will develop and utilize evidence-informed educational outreach programs for the campus community. Additionally, this position will have direct contact with students as a case manager for the Back on TRAC program, a drug and alcohol treatment program. Serving as a case manager will include providing guidance, support, and accountability for students on substance treatment, academics, and other program requirements. Information about the 1 is 2 Many campaign is at http://1is2many.okstate.edu. Information about the Back on TRAC program is at https://studentconduct.okstate.edu(bot

QUALIFICATIONS: Required: Bachelors degree in Health Promotion, Psychology, Gender Studies, Criminal Justice, Communications or similar field. Proven experience with the development and coordination of educational programming. Experience and ability to work with diverse populations. Experience and proven ability to collaborate successfully with multiple departments. Experience in prioritizing and working autonomously. Experience in managing confidential and sensitive situations. Excellent verbal and written communication skills and the ability to connect with college-aged students on difficult topics. Responsibilities for this position require skills such as critical thinking, problem solving, creativity, and flexibility.

Preferred: Masters degree in Higher Education, College Student Development, Health Promotions, or similar field. Experience providing prevention education on sexual violence. Case management experience in a college setting. Familiarity with Title IX and sexual violence concerns on a college campus.

SALARY: $30,000 – $37,000/annually. Benefits include employer contributions to Oklahoma Teacher’s Retirement System or to an Alternative Retirement Plan administered by TIAA-CREF, health insurance, and group life insurance. Dental, vision and long term disability coverage are available.

APPLICANTION INFORMATION: Only complete applications will be considered. A complete application includes: (1) a personal letter of interest which reflects the applicant’s abilities, goals, and experience; (2) a résumé; and (3) a list of at least three professional references, all of whom must be able to address competencies relevant to the position.

MORE INFO: For more information on Student Conduct Education and Administration at Oklahoma State University and this positions, visit http://studentconduct.okstate.edu/candidates or contact:
Aleigha Mariott, Coordinator of Student Conduct Education and Administration
405-744-5470, Aleigha.Mariott@okstate.edu

APPLICANTION MUST BE COMPLETED ONLINE: http://jobs.okstate.edu Requisition #: 3198

Oklahoma State University is an AA/EE/E-Verify employer committed to diversity.
For more information go to www.eeo.okstate.edu.